



Springvale

Neighbourhood House

Registered Training Organisation Registration No. 4098

Course and Activity Guide

Term 1 30th January - 31st March 2017

&

Term 2 18th April - 30th June 2017

About us

Springvale Neighbourhood House was purpose built through an unemployed youth project whose participants constructed hand-made bricks with clay from the local quarry.

The House is unique in the Neighbourhood House movement, established for self-help and empowerment of the culturally diverse community of the City of Greater Dandenong.

We provide English, computer and craft classes and a culturally-safe meeting place for newly arrived migrants and refugees, overcoming their feelings of social isolation.

Springvale Neighbourhood House Inc is a Registered Training Organisation offering Nationally accredited certificate courses (RTO No. 4098).

Our Learning Program coordinates EAL classes in Springvale and suburbs across the City of Greater Dandenong with training delivered through funding from Victorian and Commonwealth Government funding.

The House is home to over 40 community groups and continues to provide a welcoming *home away from home* to all, regardless of country of birth, language, religion, citizenship or visa status.

Springvale Neighbourhood House gratefully acknowledges the support given by the following bodies:



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ARE YOU CONSIDERING VOLUNTEERING?

A large group of volunteers help out at Springvale Neighbourhood House Inc and help at events and involvement with community groups.

In our Learning Program we also have volunteer tutors who assist in teaching English.

There is a training available for all the volunteers that are able to support the needs to the community.


Volunteering is a great way to:


- Gain skills
- Get work experience
- Meet new people
- Help other people in your community
- Build your English language skills


If you are interested in finding out more please call Kelly on 9548 3972.


Course Summary


English and English Conversation


Preliminary course in Spoken and Written English (10361NAT) 
15 HOURS weekly maximum
Cost: \$615 Non Concession per year
\$60 Concession per year
Classes to improve Reading, Writing, Listening and Speaking skills in English


Level 2 in Spoken and Written English (10363NAT) 
15 HOURS weekly maximum
Cost: \$615 Non Concession per year
\$60 Concession per year
Classes to improve Reading, Writing, Listening and Speaking skills in English


Level 1 in Spoken and Written English (10362NAT) 
15 HOURS weekly maximum
Cost: \$615 Non Concession per year
\$60 Concession per year
Classes to improve Reading, Writing, Listening and Speaking skills in English

Level 3 in Spoken and Written English (10364NAT) 
15 HOURS weekly maximum
Cost: \$615 Non Concession per year
\$50 Concession per year
Classes to improve Reading, Writing, Listening and Speaking skills in English

Life Skills - Literacy & Numeracy Support Level 1 (LNSUPPORT) 
2-4 Hours weekly maximum
Cost: \$50 Concession per year
Special needs class to develop skills in reading, writing and numeracy skills for everyday living

Certificate 3 English as an Additional Language (Access) (22253VIC) 
7 HOURS weekly maximum
Cost: \$280 Non Concession per year
\$50 Concession per year
Skills to help with formal and informal situations in your social and community life as well as in the workplace

Level 1 in Spoken and Written English—English for Work (10362NAT) 
10 HOURS weekly maximum
Cost: \$400 Non Concession per year
\$50 Concession per year
Classes to improve Reading, Writing, Listening and Speaking skills in English to assist with being in a workplace

English as an Additional Language (EAL) Beginner to Intermediate 
Duration: 2-4 HOURS per week
Cost: \$100-\$160 Non Concession per year
\$50 Concession per year
Develop communication skills in English

Course Summary

English and English Conversation

Learn English—First Step

Duration: 2-3 HOURS per week

**Cost: \$120 Non Concession per year
\$50 Concession per year**

Practise your English with a friendly group to develop conversation skills



Conversation Class —

Beginner, Intermediate and Advanced (Level 1)

Duration: 1.5 HOURS per week

**Cost: \$120 Non Concession per year
\$50 Concession per year**

Enables students to develop conversation skills in English led by volunteer tutors



Learn English—Next Step

Duration: 2-3 HOURS per week

**Cost: \$120 Non Concession per year
\$50 Concession per year**

Continue to develop communication skills in English



Advanced Literacy

Duration: 3 HOURS per week

**Cost: \$120 Non Concession per year
\$50 Concession per year**

Reading, Writing, Spelling & language development for students with good speaking skills



Learn English—Intermediate

Duration: 3 HOURS per week

**Cost: \$120 Non Concession per year
\$50 Concession per year**

Evening class for workers and students to improve their communication skills in English



Literacy for Parents

Duration: 3 HOURS per week

**Cost: \$120 Non Concession per year
\$50 Concession per year**

Assistance for parents to develop their day to day communication skills in English



Learn English—be work ready

Duration: 1.5 HOURS per week

**Cost: \$100 Non Concession
\$50 Concession**

Learn and develop skills to support you for employment and future employment opportunities. This course will also improve your computer skills



This logo is for all accredited courses funded under Skill First



This logo represents all pre-accredited courses funded under ACFE

Course Summary

Computers

Introduction to Computers

Duration: 2-3 HOURS per week

**Cost: \$85-\$120 Non Concession per year
\$50 Concession per year**

Learn and develop basic computer skills related to hardware, software & introduction to the internet. Practise the Microsoft Office software



E-Learning

Duration: 3 HOURS per week

**Cost: \$120 Non Concession per year
\$50 Concession per year**

Internet research and communications, Facebook, Skype and revision of Microsoft Office



Advanced Computer

Duration: 2-3 HOURS per week

**Cost: \$85-\$120 Non Concession per year
\$50 Concession per year**

Revision of Microsoft Office programs Word, Powerpoint, Publisher and Internet search



Office Skills

Duration: 2-4 HOURS per week

**Cost: \$85-\$160 Non Concession per year
\$50 Concession per year**

Assist to develop skills and confidence in Microsoft Office programs at a basic level to prepare for office work



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This logo represents all pre-accredited courses funded under ACFE

Enrolment information— what you need to know?

Are you Eligible?

Students must have Australian Citizenship and/or permanent residency.

Class Hours

The hours that are stated for accredited classes includes class time and supported learning .

Fees

Yearly fees are due at the time of enrolment. All Concession fees are to be paid upfront. Fees may be subsidized if hardship is demonstrated. No additional administration fee is charged.

Enrolment and Assessment

Enrolment forms are to be completed at the commencement of the program. Concessions are available for eligible students. For assessment and referrals please contact Springvale Neighbourhood Learning Program on 9574 6399.

Assessments can also be conducted at Springvale Library or Dandenong Library Language and Literacy. To make a booking contact 1300 630 920 (some waiting periods for assessments at library apply). Assessors recognise students' prior learning (RPL).

Cancellation

If Springvale Neighbourhood Learning Program cancels a course or a student withdraws prior to the commencement of a course, a full refund will be given to enrolled students. Fees will not be refunded if the course has been delivered for more than three weeks.

GST

Springvale Neighbourhood Learning Program has an obligation to collect GST on behalf of the Australian Taxation Office where applicable. Some courses and activities are subject to GST and have been priced accordingly.

Privacy

This organisation respects your rights to information privacy. Information, which we collect and keep about learners, is kept in accordance with information privacy laws. Contact us if you would like further information on our privacy statement.

Disclaimer

Springvale Neighbourhood Learning Program makes every effort to ensure the information in this program is correct at the time of publication. We reserve the right to cancel or change course days, times, fees and tutors when necessary without notification. Springvale Neighbourhood Learning Program does not pay or offer, either direct or indirectly, incentives to undertake government subsidized training.

ENGLISH and CONVERSATION CLASS TIMETABLE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Preliminary Course in Spoken and Written English 9.00-12.00pm (Springvale)	Preliminary Course in Spoken and Written English 9.00-12.00pm (Springvale)	Preliminary Course in Spoken and Written English 9.00-12.00pm (Springvale)	Preliminary Course in Spoken and Written English 9.00-12.00pm (Springvale)	Preliminary Course in Spoken and Written English 9.00-12.00pm (Springvale)
Level 1 in Spoken and Written English 12.00-2.30pm (Springvale) 9.30-12.00pm (Dandenong) 12.30-3.00pm (Dandenong)	Level 1 in Spoken and Written English 12.00-3.00pm (Springvale) 9.00-11.30am (Springvale) 9.30-12.00pm (Dandenong) 12.30-3.00pm (Dandenong) 9.00-12.30pm (Keysborough)	Level 1 in Spoken and Written English 9.00-11.30am (Springvale) 9.30-12.00pm (Dandenong) 12.00-3.00pm (Springvale) 12.30-3.00pm (Dandenong)	Level 1 in Spoken and Written English 12.00-3.00pm (Springvale)	Level 1 in Spoken and Written English 12.00-3.00pm (Springvale) 1.00-4.00pm (Springvale)
Level 2 in Spoken and Written English 9.00-2.30pm (Noble Park)	Level 2 in Spoken and Written English 9.00-2.30pm (Noble Park)	Level 2 in Spoken and Written English 9.00-2.30pm (Noble Park)	Learn English – Next Step 11.30-2.00pm (Springvale)	Level 2 in Spoken and Written English 9.30-12.00pm (Dandenong) 12.30-3.00pm (Dandenong)
Literacy for Parents 9.30-12.30pm (Noble Park)	Level 3 in Spoken and Written English 9.30-2.30pm (Noble Park)	Level 3 in Spoken and Written English 9.30-2.30pm (Noble Park) 12.15-3.15pm (Springvale)	Level 1 in Spoken and Written English - English for Work 9.30-4.00pm (Springvale)	Level 3 in Spoken and Written English 9.00-12.30pm (Springvale) 9.30-2.30pm (Noble Park)
Life Skills – Adult Literacy & Numeracy Support Level 1 1.00-3.00pm (Springvale)	Learn English – Next Step 1.00-4.00pm (Springvale)	Advanced Literacy 9.30-12.30pm (Dandenong)	Intermediate/Advanced Conversation 1.30-3.00pm (Dandenong)	Life Skills – Adult Literacy & Numeracy Support Level 1 9.30-11.30am (Dandenong)
Certificate 3 - English as an Additional Language 9.00-4.30pm (Springvale)	Learn English - Intermediate 5.00-8.00pm (Springvale)	Beginner Conversation 1.30-3.00pm (Dandenong)		Learn English – First Step 9.00-11.00am (Springvale)
Beginner/Intermediate Conversation 11.30-1.00 (Springvale)				Level 1 in Spoken and Written English - English for Work 12.30-4.00pm (Springvale) Learn English – be work ready 6.00-7.30pm (Springvale)



Accredited Classes



Pre Accredited Classes

Nb. Please note all accredited class times advertised have additional student support hours supplied under Skills First funding.

COMPUTER CLASS TIMETABLE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Beginner Computer 9.30-12.30pm (Springvale) 6.00-8.00pm (Springvale) 1.00-4.00pm (Springvale)	Beginner Computer 12.15-2.15pm (Springvale) 9.45-11.45am (Springvale)	Beginner Computer 9.00-12.00pm (Springvale) 12.30-2.30pm (Springvale)	Beginner Computer 4.00-6.00pm (Springvale) 6.00-8.00pm (Springvale)	Beginner Computer 9.00-12.00pm (Springvale) 12.30-3.30pm (Springvale)
Advanced Computer 9.30-12.30pm (Springvale)	Office Computer Skills 2.15-4.15pm (Springvale)	Advanced Computer 10.00-12.00pm (Springvale)	Advanced Computer 9.00-12.00pm (Springvale)	Office Computer Skills 9.00-12.00pm (Springvale)
			E-Learning 1.00-4.00pm (Springvale)	



Accredited Classes



Pre Accredited Classes

Conversation, Craft, Exercise & Music

EXERCISE, DANCE and MUSIC

Tai Chi

Gold Coin

Open to people of all levels of fitness will allow you to learn Tai Chi and work to prevent or ease many illness of ageing and treating health problems. Learn gentle meditation and relaxation.

Held at Springvale Neighbourhood House every Sunday 3.00-5.00pm.

Bollywood Dancing

\$2.50 per hour

Come and learn the art of Bollywood dancing. This is the dance-form used in the Indian films and is a mixture of numerous styles including belly-dancing, kathak, Indian folk, Western popular, and jazz. Learn this fun dance with our instructor Nidhi to finish off your week. It's a great form of exercise and a chance to catch up with friends for the young and old. Wear something comfortable that allows for free movement.

Held at Springvale Neighbourhood House every Friday 4pm-6pm during school terms. Call us on 9548 3972 to book your spot.

Try It Club

\$2 per class

Learn different types of exercise like Zumba, Tai Chi, Yoga, Fitball. Classes are for beginner and all fitness levels and run for 1—1 1/2 hour. The club is designed to overcome all the barriers to lifestyle change with activities changing regularly to ensure variety and introduction to new exercise.

Term 1 Zumba

Term 2 Yoga (all abilities)

Held at Springvale Neighbourhood House every Tuesday 12.00-1.00pm during school terms.

Chinese Mandolin

\$2 per class

Learn to play the Chinese Mandolin (maximum class size is 10)

Held at Springvale Neighbourhood House every Saturday 2.00pm-4.00pm

Chinese Lion Dancing

A traditional Chinese dance performed on big occasions. Learn the art of making the lion come alive in a fun and healthy way to exercise.

Held at Springvale Neighbourhood House every Sunday 1-3pm.

Learn to Dance-Latin

\$2 per class

Learn to dance the Salsa, Merengue, Bachata, Cumbia with Latino Sound everyone is welcome to come and learn this dance art.

Held at Springvale Neighbourhood House every Thursday 7pm-8.30pm. Call Rod for more information on 0401 901 969.

COMPUTER

Learning Lounge

\$2 per class

This session will allow you to learn new computer skills or just to be able to find out what you need to know to help you with your electronic device. This session allows you to ask the questions for your phone, ipad or computer. Bring your own equipment or we have have some equipment here that you can use if you want to get started. We can cover software questions, learn how to use email, facebook, ebay, skype.

Held at Springvale Neighbourhood House Friday 9.30-11.30am during school terms.

CRAFT

Chinese Painting Class **\$2 per class**

Learn how to paint using traditional Chinese brush painting technique. Learn the basic brush strokes and Chinese calligraphy under guidance of our painting Master Yuan.

All materials provided.

Held at Springvale Neighbourhood House every Thursday 2.00-3.30pm during school terms.

Multicultural Women's Sewing Group

\$3 per class

Under the guidance of sewing tutors this group helps participants to learn new crafts including sewing, knitting and making new products.

Held at Springvale Neighbourhood House every Thursday 9.00-12.00pm during school terms.

Little Hobby Craft **\$3 per class**

Meeting weekly this group joins to have fun in class and learn how to make different craft items. It's a great way to make new friends and learn a new skill. Learn to acrylic painting techniques on pots and candles, scrapbooking, card making just to name a few things you will learn. Suits all abilities.

Held at Springvale Neighbourhood House every Tuesday 1.30-3.00pm during school terms.

The Craft Circle **\$2 per class**

This group allows you to meet new people while working through your latest crafting or sewing job. Knitting can be a great therapy for relaxation and feeling like you are contributing. During this group you can enjoy knitting for charity or something special for yourself. Bring along your works and chat with others about what you are doing it.

Held at Springvale Neighbourhood House Monday 9.30-11.30am during school terms.

LANGUAGE

Conversation Classes for beginners

Costs Vary to eligibility of student

Enables students to develop conversation skills in English led by volunteer tutors

Held at Springvale Neighbourhood House every Monday 11.30-1pm during school terms

Welcome Café

FREE

Meeting up at the Welcome Café allows people to assist their English language skills, make new friends and enjoy a coffee with people from all faiths. A great way to get out of the house.

Held at Springvale Neighbourhood House every Monday 10.00-11.30am during school terms.

SOCIAL

Springvale Men's Group **\$2 per meeting**

Meeting for men to chat socially about daily life, exchanging ideas and support. A great way to meet new people.

Held at Springvale Neighbourhood House 2nd and 4th Tuesday of the month at 9am-12pm.

Membership List

At Springvale Neighbourhood House we have many groups that utilise our facilities that might be of interest to you. If you would like to find out more information on any of these groups please contact us on 9548 3972.

African

Advocacy for Oromia Association

Advocacy and Support Group

Fayaa Oromo Group

Social and Support Group

Hararian Organization Inc.

Social and Support Group

Mada Borkana

Support and social group

S.E.R.M.O.C.A.V.A.

Oromo cultural, support and social group

Somalian Cultural Youth Group

Support and social group

Burmese

Burmese Women's Sewing Group

Sewing, support and social group for Burmese women, including new arrivals

Victoria Myanmar Muslim Community Inc.

Support and social group

Cambodian

Save Cambodian Children Fund

Support meeting of volunteers for the SCCF

Carer Support

ADEC

Arabic Carers' Support Group

Turkish Carers' Southern Support Group

Chinese Mandarin

Australian Chinese Musical Band

Chinese musical group

Springvale Mandarin Network

Social, cultural and support group for people of Chinese background

Springvale Mandolin Group

Chinese cultural music, singing and dance group

Springvale Tai Chi Group

Classes, performances & practice tai chi

Springvale Chinese Opera Group

Chinese Opera performing group

Cook Islander

Island Roots Dance Group

South Pacific social and performing group

Aitutaki Enea Society Victoria.

South Pacific music & social support group

Rhythms of the Pacific

South Pacific music and support group

Filipino

United Filipino Elderly Group Inc

Social support group for elderly Filipinos

Iraqi

Chaldean Group

Aramaic language classes & culture

Italian

Multicultural Women's Group

Support and social group for Italian speaking women

Multicultural

Bourio Anatolies

Anatolies performance group for people of mixed abilities

Spirit of Enterprise Project

Enterprise Hostel historical preservation group

Friends of Springvale Neighbourhood House

Individuals who support the vision and mission of Springvale Neighbourhood House

Little Hobby Group

Multicultural craft group

Multicultural Women's Sewing Group

Multicultural social support and sewing group

Springvale Men's Group

Cultural and Age diverse men's support group

Muslim

Al-Ehssan Support Group

Support & social group for Muslim women

Al-Emaan Women's Organisation Inc.

Support and social group for Muslim women

Oromio

Advocacy for Oromia Association

Advocacy and Support Group

Fayaa Oromo Group

Social and Support Group

S.E.R.M.O.C.A.V.A.

Oromo cultural, support and social group

Spanish-Latino

AA Resurreccion

Support group

Australian & Latin American Discussion Group

Discussion and Support Group

La Voz Femenina

Central & South American women's support and social group

Las Iluminadas

Support and social group for Spanish-speaking elderly people

Latin Sounds

Salsa, Merengue, Bachata & Cumbia dance group

Maya Dance Group

Cultural dance group from El Salvador

Sri Lankan

Lakhanda Elderly Group

Sri Lankan elderly support and social group

Vietnamese

Huong Que

Vietnamese Cultural Music and Dance

VICAFAMAN

Vietnamese Catholic Families Mutual Assoc Network—Support Group

Rooms for hire

Springvale Neighbourhood House have two rooms that can be hired out for community events, meetings, private parties or cultural celebrations.

Rooms are fitted with air conditioning/heating, projector and screen, movable tables and plenty of chairs to accommodate your guests and the layout that you would like for your event. Each room has its own benefits with one including a timber floor suitable for dancing and the other having a full kitchen with oven, fridge and dishwasher with both having easy parking access.





Jan Trezise Room



If you would like more information or to arrange an onsite inspection of these rooms we have for hire, please contact us on 9548 3972.

Springvale Neighbourhood House

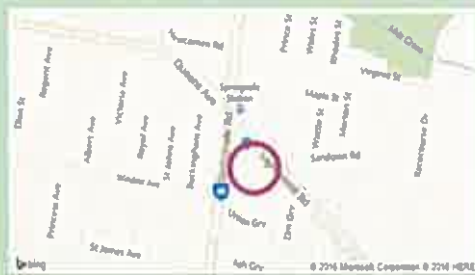
**46-50 Queens Avenue
(melway 80 A9)**

Springvale 3171

Phone: 9548 3972

Fax: 9574 0483

admin@snh.org.au



Springvale Neighbourhood Learning Program

**1-3 Lightwood Road
(melway 79 J8)**

Springvale 3171

Ph: 9574 6399

Fax: 9574 6907

literacy@snh.org.au



See our website for more information - www.snh.org.au